

Seller's Checklist



TAYRIN CONCEPCION





Meet Your Agent

Tayrin Concepcion



With over 20 years of real estate expertise, I am dedicated to guiding clients through one of life's most significant milestones: homeownership. I specialize in assisting first-time homebuyers, luxury homeowners, and investors, offering a comprehensive, personalized approach to each client's unique journey. Fluent in both English and Spanish, I am committed to serving my community inclusively and effectively..

Tayrin Concepcion

Meet My Team

LOS LIDERES DE LA INDUSTRIA



Marie Absence

Real Estatate Sales Person



Dayrobis Dominguez

Real Estatate Sales Person



Maria DLA Santiago

Real Estatate Sales Person



Jason Rivera

Real Estatate Sales Person



Adaidee Baker

Real Estatate Sales Person



Seller's Checklist

Selling your home can be a long and complicated process. However, it can be easier with the services of a professional Real Estate Agent and team to help you save time and money. In addition to a great marketing plan, preparing your home and knowing what to expect throughout the sale of your home is key to a smoother real estate transaction.

Therefore, I created this general checklist to help you with the process by providing you with a guide for closing on your home that carries you through the pre-checklist, prep-checklist, showing checklist and closing checklist.

Be prepared to keep your home show ready. Making a small investment can help you get more money on the sale of your home. We will complete a walkthrough consultation on your home to make sure the things on this list are taken care of prior to putting your home on the market.

Property Address Here:



Seller's Checklist

PRE-CHECKLIST

- ✓ CMA (Comparable Market Analysis)
- ✓ List any needed repairs needed
- ✓ Obtain estimates for any needed repairs
- ✓ Will repairs increase the value?
- ✓ Make a list of features that will sell your home.
- ✓ Calculate your net proceeds with a sellers net sheet

NOTES:

This image shows a blank sheet of white paper with horizontal blue ruling lines. At the bottom center, there is a small, stylized illustration of three penguins standing together. The penguin in the middle is slightly smaller than the two flanking it. They are all facing forward. The background of the entire page is white.

Seller's Checklist

PREP-CHECKLIST

- ✓ Remove clutter on the exterior and interior
- ✓ Prune trees & bushes
- ✓ Lawn Maintenance
- ✓ Repaint, refinish or replace front door
- ✓ Touch-up paint on the exterior trim
- ✓ Fix any broken windows
- ✓ Remove all safety hazards
- ✓ Clean and repair pumps and filters for swimming pools, Jacuzzis and hot tubs
- ✓ Remove excess furniture, pictures and collectibles

NOTES:



Seller's Checklist

PREP-CHECKLIST

- ✓ Clear counters and tables except for accent pieces
- ✓ Clean fireplace and any crawlspaces
- ✓ Clean litter boxes and any pet smells
- ✓ Remove mildew
- ✓ Make necessary repairs
- ✓ Clean Gutters
- ✓ Inspect and clean chimney
- ✓ Repair/replace worn shingles
- Power wash the exterior, if needed
- ✓ Check foundation for cracks and repair

NOTES:



Seller's Checklist

PREP-CHECKLIST

- ✓ Caulk windows, tubs, showers and sinks
- ✓ Check all toilets and faucets for leaks
- ✓ Clean carpet
- ✓ Touch up or repaint walls with neutral colors
- ✓ Replace switches and outlets that don't work
- ✓ Replace burn out light bulbs
- ✓ Check your city for requirements on selling (Inspections stamps)

NOTES:



Seller's Checklist

SHOWING-CHECKLIST

- ✓ Flyers and brochures on the exterior and interior
- ✓ Check your curb appeal
- ✓ Yard Sign Installation
- ✓ Open House
- ✓ Put away valuables
- ✓ Freshen the house
- ✓ Photography
- ✓ Possible staging
- ✓ Online Advertisement including social media
- ✓ Video Advertising
- ✓ Virtual Home Tour
- ✓ Adequate lighting

NOTES:

Seller's Checklist

CLOSING-CHECKLIST

- ✓ Finalizing utilities
- ✓ Ordering final water bill
- ✓ Wire Instructions
- ✓ Photo Id for the title company
- ✓ Schedule movers
- ✓ Arrange school transfers
- ✓ Fill out change of address card with postal service
- ✓ Make arrangements on any home warranty policies for
✓ or purchase
- ✓ Notify family and friends of new address
- ✓ Finalize any HOA dues
- ✓ Transfer all keys to the new homeowner

NOTES:



Seller's Checklist

ADD Your Own Personal to do list



NOTES:



Contact me

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Real Estate Broker



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Tay Concepcion



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